

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

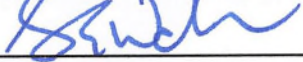
Date: 03/22/24

Meeting Date: 04/08/24

Submitted By: Steve Watson

Department: County Auditor

Signature of Elected Official/Department Head:



| |
|--|
| Court Decision: <small>This section to be completed by County Judge's Office</small> |
|  |
| April 9, 2024 |

Description:

Acknowledge the Audit Report for FY24 Q2 County Attorney Cash Count

(May attach additional sheets if necessary)

Person to Present: Steve Watson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: N/A minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



JOHNSON COUNTY AUDITOR
JOHNSON COUNTY COURTHOUSE
#2 N. MAIN
CLEBURNE, TEXAS 76033
Telephone (817) 556-6305 ~ Fax (817) 556-6075

Steven E. Watson
County Auditor

Jennifer R. Lyon
First Assistant County Auditor

March 20th, 2024

The Honorable Bill Moore
County Attorney
Johnson County
204 South Buffalo St.
Cleburne, Texas 76033

RE: Auditor's Report – FY24 Q2 Cash Count - County Attorney's Office

Dear Mr. Moore,

Summary

In accordance with Local Government Code, 112 and 115, the Auditor's Office performed a surprise cash count of tills at the CA's office, as of March 20th, 2024. To accomplish the audit, the Auditor's office, alongside the clerk, manually counted the cash on hand in each till, completing the cash log and reconciling the cash on hand to the receipt report.

Background

The County Attorney hears misdemeanor criminal cases; prosecutes juveniles charged with misdemeanor and felony criminal offenses; represents the Texas Department of Family and Protective Services in child welfare cases; represents applicants who apply through Johnson County Mental Health and Mental Retardation for treatment; and advises the Commissioners Court and other elected officials and department heads on legal matters.

Objective

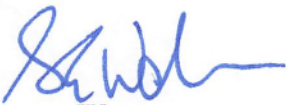
To accomplish this audit, we examined various reports and their supporting documentation; verified that collections made by cash, check and credit cards were accurate for this period; and ensured that funds collected on the systems receipt journal matched the actual funds received.

Findings

There were no exceptions that would lead us to conclude that the balances and collections of this office for this period were not, in all material respects, appropriately charged, remitted and reported.

Thank you and your staff for your courtesy and cooperation shown during the audit.

Sincerely,



Steven Watson
Johnson County Auditor

cc: Kathy Rice, Audit Manager

RE: Approval Needed - County Attorney Cash Count FY24 Q2**Bill Moore** <BillM@johnsoncountytexas.org>

Fri 22-Mar-24 8:36 AM

To: Steven Watson <swatson@johnsoncountytexas.org>

Cc: Kathy Rice <krice@johnsoncountytexas.org>; Amy Pardo <AmyP@johnsoncountytexas.org>

Steve:

I appreciate the good Auditor's Report.

Thanks.

Bill Moore

County Attorney

Guinn Justice Center

204 South Buffalo Avenue, Suite 410

Cleburne, Texas 76033

Phone: 817-556-6330

Fax: 817-556-6331

Email: billm@johnsoncountytexas.org**CONFIDENTIALITY NOTICE**

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From: Steven Watson <swatson@johnsoncountytexas.org>**Sent:** Friday, March 22, 2024 8:31 AM**To:** Bill Moore <BillM@johnsoncountytexas.org>; Amy Pardo <AmyP@johnsoncountytexas.org>**Cc:** Kathy Rice <krice@johnsoncountytexas.org>**Subject:** FW: Approval Needed - County Attorney Cash Count FY24 Q2

Please review the attached draft and offer any comment.

sw

From: Kathy Rice <krice@johnsoncountytexas.org>**Sent:** Friday, March 22, 2024 7:52 AM**To:** Steven Watson <swatson@johnsoncountytexas.org>**Subject:** Approval Needed - County Attorney Cash Count FY24 Q2

Steve,

Attached is the Draft Letter for this audit.
Please forward for approval.

Thank you,

Kathy Rice

Audit Manager

Johnson County Auditor's Office

817-556-6953 x1618